

**1105****Paramedic Internship
Approval****Administrative Policy**Last Reviewed: **October 4, 2022**Last Revised: **December 26, 2023****PURPOSE**

To establish procedures which allow for the approval of paramedic internship completion in Riverside County and to assist providers in meeting the standards and requirements.

Definitions

1. Paramedic Student Intern: An individual who is enrolled in an approved California paramedic training program and is required to complete a field internship in order to become eligible for a California paramedic license.
2. Paramedic Preceptor: An individual actively licensed as a paramedic, who has been working for a REMSA authorized Advanced Life Support (ALS) service provider as a licensed paramedic in the field for at least two (2) years, or an individual licensed as a paramedic who has worked a minimum of five (5) years with one year for a REMSA authorized Advanced Life Support (ALS) service provider and completed a REMSA approved preceptor training workshop. Paramedic preceptors must be in good standing with their employer and not subject to any disciplinary action against their license. Each training program is responsible for ensuring that the field preceptor has the required experience and training.

Procedure

1. Eligibility
 - a. To be eligible for a paramedic student field internship within the REMSA region, a paramedic student intern must:
 - i. Be currently enrolled in and have successfully completed the didactic and clinical rotations of a California approved paramedic training program.
 - ii. Possess a valid American Heart Association BLS Healthcare Provider or REMSA approved equivalent.
 - iii. Possess a valid American Heart Association Advanced Cardiac Life Support (ACLS) card.
 - iv. Currently certified as an EMT, a California AEMT, or registered as an EMT-Intermediate with the NREMT. CPR certification, ACLS certification and EMT/California AEMT, or EMT-Intermediate certifications must be maintained throughout the field internship.
 - v. Have completed their clinical internship shifts within the last 90 days.
2. REMSA approved Paramedic Training Program, Paramedic Student Internships:
 - a. Program director or clinical coordinator must compile and maintain the following documentation for each student interning in the REMSA region:
 - i. The agency, and name of the qualified preceptor along with the name of the student they are assigned to.
 - ii. Each student should also have a designated program specific Internship liaison assigned to them.
 - iii. A letter verifying the training program administered an orientation to and exam on REMSA's performance standards, policies, and protocols and that the student successfully passed the exam.
 - iv. The date the student completed the clinical shifts (field internship must begin within 90 days from the end of the clinical rotation).
 - v. Copy of a current EMT, California AEMT certification or NREMT EMT-Intermediate.
 - vi. Copy (front and back) of a valid American Heart Association BLS Healthcare Provider, or REMSA approved equivalent. Online course is acceptable with written documentation of skills portion.
 - vii. Copy (front and back) of a valid American Heart Association Advanced Cardiac Life Support (ACLS) card. ACLS cards that are obtained online must have hands on skills evaluation with an approved American Heart Association instructor.

- b. An electronic spreadsheet must be created for each cohort containing items (i.) and (ii.) and the dates of completion or validity for items iii – vi. This information should also include an estimated completion date for the student.
3. Non-REMSA approved Paramedic Training Program, Paramedic Student Internships:
- a. Applies to all Paramedic Training Programs out of the REMSA/ICEMA region.
 - b. Out of region, out of state or out of country paramedic student internships must be approved by REMSA prior to internship start.
 - c. Training program must have an active Letter of Review (LoR) from CAAHEP/CoAEMSP or active (non-provisional) accreditation from CoAEMSP.
 - d. Training program must be in good standing with their local or state EMS Agency
 - e. Training program will submit copies of LoR or active accreditation, and active approval from local/state training program approval authority to REMSA.
 - i. Training program will complete partial curricula review process prior to internship approval.
 - ii. Training program must have active affiliation/contract agreement with a REMSA authorized ALS provider prior to internship start.
 - iii. Training program must have designated field liaison to support and advise student and interact with assigned field internship agency.
 - f. Program Director or Clinical Coordinator must compile and submit to REMSA (prior to internship approval):
 - i. A letter verifying that approved curricula was used to orient the out of area paramedic student to REMSA performance standards, policies, and protocols; and that the student successfully passed an exam on such content.
 - ii. The date the student completed clinical shifts, and location(s) where clinical shifts were completed.
 - iii. Copy of current EMT, California AEMT certification or NREMT EMT-Intermediate certification.
 - iv. Copy (front and back) of a valid American Heart Association BLS Healthcare Provider, or REMSA approved equivalent. Online course is acceptable with written documentation of skills portion.
 - v. Copy (front and back) of a valid American Heart Association Advanced Cardiac Life Support (ACLS) card. ACLS cards that are obtained online must have hands on skills evaluation with an approved American Heart Association instructor.
 - g. REMSA will review all supporting documentation (as above) associated with internship request and respond with intent to support the request, or with notice for internship ineligibility.
 - h. Internships conducted outside of this approval process are subject to formal notification to applicable accrediting, regulatory and governing authorities and will not be validated by REMSA for local accreditation.