

**8206****Stroke System  
Advisory Committee****Administrative Policy**Last Reviewed: **October 4, 2022**Last Revised: **December 1, 2023****PURPOSE**

To establish an advisory committee to the local Emergency Medical Services (EMS) Agency Medical Director to monitor and evaluate the medical care of patients with Stroke.

**Stroke System Advisory Committee**

1. The Stroke System Advisory Committee:
  - a. Shares best practices and recommends improvements;
  - b. Works collaboratively in making improvements within the EMS system for improved outcomes;
  - c. Awareness, education, and feedback to the field personnel for stroke patients and/or uncommon presentations.
2. The committee reports to:
  - a. REMSA;
  - b. The EMS Agency Administrator
  - c. The EMS Agency Medical Director
3. The committee responsibilities include:
  - a. Feedback to EMS personnel
  - b. Submit required quarterly data within the required timeframes;
    - i. Review all data prior to sending for accuracy and to ensure that the calls originated in Riverside County.
  - c. Review and comment upon any policy changes;
  - d. Communication with REMSA on all issues, concerns and ideas regarding the prehospital stroke system;
  - e. Maintain stroke center accreditation requirements;
  - f. Identify specific stroke patients for case presentation at the quarterly prehospital stroke system meetings
    - i. Prior to presentation to the committee, all organizations involved with the case (fire department, EMS transport provider, sending hospital (if appropriate), and stroke center) must be involved in the preliminary case review
  - g. Provide evidence that processes are in place to best utilize interventional radiology centers;
    - i. Metrics to be decided upon annually by the Stroke System Advisory Committee
4. Membership:
  - a. The committee shall elect a Chairperson who shall serve a two (2) year term. Elections shall be at the last meeting of the even year.
  - b. The committee is open to all hospital and prehospital care personnel in Riverside County;
  - c. On an ad-hoc basis, subject matter experts will be invited to attend and/or present at the meetings
5. Attendance:
  - a. The committee will meet at least quarterly, or as scheduled, per year;
  - b. Members will notify REMSA staff in advance of any scheduled meeting they will not be able to attend.
6. Voting:

When a vote is necessary for a formal recommendation to the REMSA Medical Director or REMSA Administrator, a simple majority of meeting participants will carry the authority needed for the recommendation. One (1) vote from each organization will be counted.

7. Committee Documentation:

Meeting minutes will be kept by the EMS Agency and posted on the Stroke Committee webpage on [rivcorready.org](http://rivcorready.org).

8. Confidentiality:

- a. All proceedings, documents and discussions of the Stroke System Advisory Committee are confidential and are covered under Sections 1040 and 1157.7 of the California State Evidence Code. The prohibition relating to discovery of testimony provided to the committee shall be applicable to all proceedings and records of this committee, which is one established by a local government agency to monitor, evaluate and report on the necessity, quality, and level of specialty health services, including but not limited to, stroke critical care services.
- b. Issues requiring system input may be sent to the EMS Agencies for presentation to the System Advisory Committees (PMAC or EMCC) for input.